

Meetings of the following **PANELS AND COMMITTEES** will be held in the **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **WEDNESDAY, 18 MAY 2011** at the conclusion of the **Special Meeting of the Council** and you are requested to attend for the transaction of the following business:-

## **APOLOGIES**

*NB In the unlikely event that Members may have a personal and/or prejudicial interest to declare please do so as soon as these become apparent to you.*

### **DEVELOPMENT MANAGEMENT PANEL**

**1. Election of Chairman**

To elect a Chairman of the Panel for the ensuing Municipal Year.

**2. Appointment of Vice-Chairman**

To appoint a Vice-Chairman of the Panel.

**3. Section 106 Agreement Advisory Group**

To appoint eight Members to serve on the Section 106 Agreement Advisory Group.

**4. Tree Preservation Order Sub-Group**

To appoint five Members (including the Chairman and Vice-Chairman) of the Panel to serve on the TPO Sub-Group.

### **EMPLOYMENT PANEL**

**1. Election of Chairman**

To elect a Chairman of the Panel for the ensuing Municipal Year.

**2. Appointment of Vice-Chairman**

To appoint a Vice-Chairman of the Panel.

**3. Employee Liaison Advisory Group**

To appoint four Members to serve on the Employee Liaison Advisory Group.

## **LICENSING AND PROTECTION PANEL**

**1. Election of Chairman**

To elect a Chairman of the Panel for the ensuing Municipal Year.

**2. Appointment of Vice-Chairman**

To appoint a Vice-Chairman of the Panel.

## **LICENSING COMMITTEE**

**1. Election of Chairman**

To elect a Chairman of the Panel for the ensuing Municipal Year.

**2. Appointment of Vice-Chairman**

To appoint a Vice-Chairman of the Panel.

**3. Appointment of Sub-Committees**

To appoint Members of the Committee to three Groups, from which the Director of Central Services, after consultation with the Chairman, is authorised to convene Sub-Committee hearings comprising three Members.

## **OVERVIEW AND SCRUTINY PANEL (SOCIAL WELL-BEING)**

**1. Election of Chairman**

To elect a Chairman of the Panel for the ensuing Municipal Year.

**2. Appointment of Vice-Chairman**

To appoint a Vice-Chairman of the Panel.

**3. Corporate Plan Working Group**

To appoint two Members (or their representatives) to the Corporate Plan Working Group.

**4. Cambridgeshire Adults Well Being and Health Scrutiny Committee**

To appoint one Member and one Member as substitute to the Cambridgeshire Adults Well Being and Health Scrutiny Committee.

## **OVERVIEW AND SCRUTINY PANEL (ENVIRONMENTAL WELL-BEING)**

### **1. Election of Chairman**

To elect a Chairman of the Panel for the ensuing Municipal Year.

### **2. Appointment of Vice-Chairman**

To appoint a Vice-Chairman of the Panel.

### **3. Corporate Plan Working Group**

To appoint two Members (or their representatives) to the Corporate Plan Working Group.

### **4. LAA Joint Accountability Committee**

To appoint one Member to serve on the Joint Committee. (A copy of the terms of reference of the Committee is enclosed.)

Councillor P M D Godfrey was appointed to the Joint Committee in 2010/11.

## **OVERVIEW AND SCRUTINY PANEL (ECONOMIC WELL-BEING)**

### **1. Election of Chairman**

To elect a Chairman of the Panel for the ensuing Municipal Year.

### **2. Appointment of Vice-Chairman**

To appoint a Vice-Chairman of the Panel.

### **3. Corporate Plan Working Group**

To appoint two Members (or their representatives) to the Corporate Plan Working Group.

## **CORPORATE GOVERNANCE PANEL**

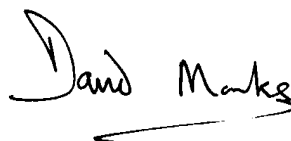
### **1. Election of Chairman**

To elect a Chairman of the Panel for the ensuing Municipal Year.

### **2. Appointment of Vice-Chairman**

To appoint a Vice-Chairman of the Panel.

Dated this 10th day of May 2011



Chief Executive

**A SCHEDULE OF PROPOSED APPOINTMENTS  
WILL BE CIRCULATED AT THE MEETING**

**Notes**

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
  - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
  - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
  - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
  - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

**Please contact Ms C Deller, Democratic Services Manager, Tel No 01480 388007/e-mail: [Christine.Deller@huntingdonshire.gov.uk](mailto:Christine.Deller@huntingdonshire.gov.uk) if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.**

**Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.**

Agenda and enclosures can be viewed on the District Council's website – [www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

***Emergency Procedure***

*In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.*